

**United States Court of Appeals
District of Columbia Circuit
Washington, DC 20001**

**Douglas H. Ginsburg
Senior Circuit Judge**

**Telephone (202) 216-7190
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JUDICIAL INTERN
Judicial Internship Announcement No. USCA-19-10

The Honorable Douglas H. Ginsburg offers one temporary and unpaid internship to law school students:

- (1) Autumn semester 2019 (part-time)

Chambers accepts applications through July.

Position Description

- (1) researching and writing memoranda analyzing legal issues in cases pending before the judge;
- (2) undertaking independent research projects for the judge;
- (3) analyzing and summarizing current US Supreme Court and DC Circuit decisions;
- (4) assisting with proofreading and cite checking of court opinions authored by the judge;
- (5) actively participating in preparatory case discussions with the judge and his clerks; and
- (6) attending oral arguments.

Qualifications

Eligible candidates will have completed, at minimum, 4 semesters of law school and possess excellent analytical, organizational, interpersonal, and communication skills.

Conditions of Employment

Applicant must be a United States citizen or eligible to work in the United States. Selected candidate will be brought on provisionally pending the results of a background investigation. All interns are subject to strict confidentiality requirements.

Salary & Benefits

This is an unpaid position. Interns are responsible for coordinating any course work credit with their educational institution, if appropriate. Scholarship and/or fellowship funding to cover expenses during this externship must be disclosed in your cover letter and must be approved by the judge prior to any employment offer. Transit subsidies are currently available for eligible interns.

Position Location and Schedule

E. Barrett Prettyman Courthouse, 333 Constitution Avenue, NW, Washington, DC 20001. Start and end dates, as well as daily hours, will be set prior to the start of the internship and take the intern's course schedule into consideration.

Application

Submit the following as a single pdf document to sdeare@cadc.uscourts.gov. Your name and the full vacancy announcement ID number must appear in the subject line of your email.

- (1) cover letter
- (2) resume
- (3) law school transcript (minimum 3 semester completed grades must be included in order to be eligible for consideration)

<p>More than one candidate may be selected from this announcement. The US Court of Appeals for the District of Columbia Circuit is an Equal Opportunity Employer.</p>
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