

**Request for Quotations
Lowest Price, Technically Acceptable**

RFQ Number: USCA 18-003
Request Date: September 19, 2018

(PUBLIC NOTIFICATION)

Special Notes:

This is a request for **GSA Schedule Pricing, Gunlocke Conference & Seating"
(Brand Name or Equal)**

Quotes may be faxed or e-mailed to the below listed address by **close of business day on Wednesday, September 26, 2018** local time, no exceptions. However, hand-carried quotes are to be delivered by the same time at (333 Constitution Ave., NW Rm 5327 Washington, DC 20001) to (Attention: (Dana L. Bethea)).

A fixed price award from this RFQ will be made based on the lowest priced, technically acceptable offer.

All questions concerning this RFQ should be made by way of email to the following email addressed to: dana_bethea@cadc.uscourts.gov

TERMS:

We are requesting an itemized quote with inside delivery and install to our cafeteria located on the 1st floor of the courthouse.

All merchandise and services will be performed at:

**E. Barrett Prettyman Courthouse
U.S. Court of Appeals
333 Constitution Ave., NW
1st Floor - Cafeteria
Washington, DC 20001**

You will be delivering product to our cafeteria located on the first floor of the building. Our loading dock is located on the corner of 3rd and C Sts, NW, and you will have access to a freight elevator capable of accommodating the seating. Our loading dock accommodates standard box truck and trailers.

All communications/questions regarding this solicitation shall be submitted by way of email: dana_bethea@cadc.uscourts.gov

Sincerely,

Dana L. Bethea
Contracting Officer

REQUIREMENTS:

Converge Conference Table NO data track, Top shall be Biltmore Cherry Laminate #79224K-07 w/knife edge, Base: Geo, wood finish to be Cinnamon Cherry



Quantity (1) - 48" x 120" **Arc Shaped**

Quantity (1) - 48" x 168" **Race Track**

Quantity (2) - 48" x 120" **Rectangle**

Quantity (2) - 48" x 48" Square (**Quad Base**)

Quantity (6) - 36" x 36" Square (**Cube Base**)

Medley Buffet Credenza w/lacuna edge, w/gracile silver pulls, wood finish to be Cinnamon Cherry.



Quantity (5)

Savor, Wood Top Rail, w/Contourett #UR18 Cloud fabric, wood finish to be Cinnamon Cherry.



Quantity (52)

TERMS AND CONDITIONS
Provisions and Clauses

1) Provision B-1, Solicitation Provisions Incorporated by Reference (SEP 2010)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address:<http://www.uscourts.gov/procurement.aspx>

2) Clause B-5 Clauses Incorporated by Reference (SEP 2010)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address:
<http://www.uscourts.gov/procurement.aspx>

The following judiciary clauses are incorporated by reference:

Clause 3-3	Provisions, Clauses, Terms and Conditions - Small Purchases	APR 2011
Clause 6-20	Insurance - Work On or Within a Judiciary Facility	APR 2011
Clause 6-25	Insurance - Liability to Third Persons	JAN 2003
Clause 7-20	Security Requirements	APR 2011

5) Incorporation of Department of Labor Service Contract Act Wage Rate Determination

N/A

6) Provision 3-5, Taxpayer Identification and Other Offeror Information (APR 2011)

(a) *Definitions.*

"Taxpayer Identification (TIN)," as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a social security number or an employer identification number.

(b) All offerors shall submit the information required in paragraphs (d) and (e) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

(c) The TIN may be used by the government to collect and report on any delinquent amounts arising out of the offeror's relationship with the government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to payment recording requirements, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(d) *Taxpayer Identification Number (TIN):*

- TIN has been applied for.
 TIN is not required, because: _____

Offeror is a nonresident alien, foreign corporation or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

- Offeror is an agency or instrumentality of a foreign government;
 Offeror is an agency or instrumentality of the federal government.

(e) *Type of organization:*

- sole proprietorship;
 partnership;
 corporate entity (not tax-exempt);
 corporate entity (tax-exempt);
 government entity (federal, state or local);
 foreign government;
 international organization per-26 CFR 1.6049-4;
 other _____.

(f) *Contractor representations.*

The offeror represents as part of its offer that it is 51% owned and the management and daily operations are controlled by one or more members of the selected socio-economic group(s) below:

Women Owned Business

Minority Owned Business (if selected then one sub-type below is required)

Black American Owned

Hispanic American Owned

Native American Owned (American Indians, Eskimos, Aleuts, or Native Hawaiians)

Asian-Pacific American Owned (persons with origins from Burma, Thailand, Malaysia, Indonesia, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru)

Subcontinent Asian (Asian-Indian) American Owned (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal)

Individual/concern, other than one of the preceding.

(end)

(End of provision)