

**POLICY GUIDELINES FOR USE OF THE E. BARRETT PRETTYMAN
UNITED STATES COURTHOUSE BY OUTSIDE GROUPS**

(As amended October 12, 2000)

To avoid conflicts with business of the courts occupying the courthouse, minimize ad hoc decision making, and unfairness, the following guidelines regarding the use of the courthouse by outside groups have been approved by all judges of the circuit and are effective as of March 19, 1987 (as amended by the Circuit Judicial Council on October 12, 2000).

1. No use of the courthouse will be permitted if it materially affects the normal operation of the courts and their support staffs.
2. No use will be permitted if the activity would cause cleaning, heating/air conditioning, or security problems or undue wear and tear.
3. No use will be permitted for political, business, publicity or like purposes.
4. Use by law schools will be restricted to trial or appellate practice courses requiring courtroom settings.
5. Legal seminars or practice institutes by and for the practicing bar will be limited to those in which judicial branch personnel participate for instructional purposes or which require a courtroom setting.
6. Except as set forth in paragraph 7 of this policy, television cameras, still cameras, radio broadcasting or taping, t.v. tape-recorders, or audio tape-recorders are prohibited except in connection with ceremonial functions of the courts (naturalization proceedings, investitures of new judges, memorial services, Bicentennial programs, etc.). The use of the above equipment is permissible within a judge's chambers at the discretion of the judge. Videotaping or audio-taping of educational programs may be permitted with prior approval of the Chief Judge of the sponsoring court in the respective courtroom or courtrooms under the control of the approving Chief Judge and under such conditions as he or she may prescribe.
7. Notwithstanding the above, the Court of Appeals may decide whether to permit the taking of photographs and radio and television coverage of Court of Appeals proceedings, subject to any restrictions in statutes, national and local rules, and such guidelines as the Judicial Conference may adopt.