

UNITED STATES COURTS  
DISTRICT OF COLUMBIA CIRCUIT  
333 CONSTITUTION AVENUE, NW  
WASHINGTON, D.C. 20001

## Notice – Access to the Courthouse

(Updated February 11, 2022)

**Public Access to the Courthouse:** The Courthouse is open to members of the public, the media, and individuals having business with the courts.

**Mask and Physical Distancing Requirements:** All persons in any public and non-public area of the Courthouse, regardless of vaccination status, must wear a mask that covers the nose and mouth and maintain physical distancing. Any visitor without an appropriate mask will be provided with one.

**District Court and Bankruptcy Court Clerk’s Office:** The Clerk’s Office is open Monday through Friday from 9:00 a.m. to 4:00 p.m. The public counter is located on the first floor of the Courthouse in Room 1225.

**Court of Appeals Clerk’s Office:** Individuals delivering filings, pleadings, and briefs must use the drop box at the entrance to the Courthouse on Third Street. Individuals with emergency or sealed filings may not use the drop box and must contact the appropriate Clerk’s Office for further instructions.

**Probation and Pretrial Matters:** Defendants under supervision with the Probation Office or the Pretrial Services Agency are permitted to enter the Courthouse to go to the Probation Office or the Pretrial Services Agency office.

**Health Precautions:** Any person who has COVID-19 and is still infectious, has been asked to quarantine, is waiting for test results, or is experiencing possible COVID-19 symptoms should not enter the Courthouse. A contactless temperature kiosk is located at the Third Street entrance to facilitate self-assessment. If a person cannot enter the Courthouse, call the appropriate office for assistance:

Court of Appeals Clerk’s Office	202.216.7300
District & Bankruptcy Courts Clerk’s Office	202.354.3120
District Court Jury Office	202.354.3360
Probation Office	202.565.1300
Pretrial Services Office	202.442.1000
Circuit Executive’s Office	202.216.7340