

# United States Court of Appeals

FOR THE DISTRICT OF COLUMBIA CIRCUIT

In re: Paper Copies of Electronic Filings in  
Light of the COVID-19 Pandemic

**September Term, 2019**

Standing Order No. 20-2

**Filed On:** April 1, 2020

## ORDER

Upon consideration of current circumstances relating to the COVID-19 (coronavirus) pandemic, the state of emergency declared by the Mayor of the District of Columbia on March 11, 2020, the national emergency declared by the President of the United States on March 13, 2020, and the transition to telework by court staff and the staffs of the agencies, firms, and organizations that practice before this court, it is

**ORDERED**, on the court's own motion, that:

1. For briefs and appendices that are filed electronically, the requirement to file paper copies is deferred pending further order of the court. When feasible, parties may continue to submit paper copies in the normal course.
2. Except as set out below, for all other electronic filings, including, but not limited to, motions and responsive documents, memoranda, Rule 28(j) letters, petitions for rehearing and rehearing en banc, and other petitions, the requirement to file paper copies is suspended pending further order of the court.
3. Sealed material may be filed by emailing the document as a PDF file to [SealedFilings@cadc.uscourts.gov](mailto:SealedFilings@cadc.uscourts.gov). Paper copies are not required for sealed documents that are submitted to the court through this email address. The filing of sealed materials in paper form will be allowed on a case by case basis; counsel should contact the Clerk's Office for guidance. Documents containing Sensitive Security Information (SSI) should not be emailed.
4. There is no change to the special provisions in place for the handling of classified filings.
5. Notwithstanding this order, if deemed necessary, the court may require the filing of paper copies of any electronic filing.

These policies will be reexamined and modified as necessary as developing circumstances require.

**Per Curiam**

**FOR THE COURT:**

BY: 

Mark J. Langer, Clerk